

MAKING PDF FILES

1. Why make PDF files?

The following are some answers found to the Googled question "why create pdf":

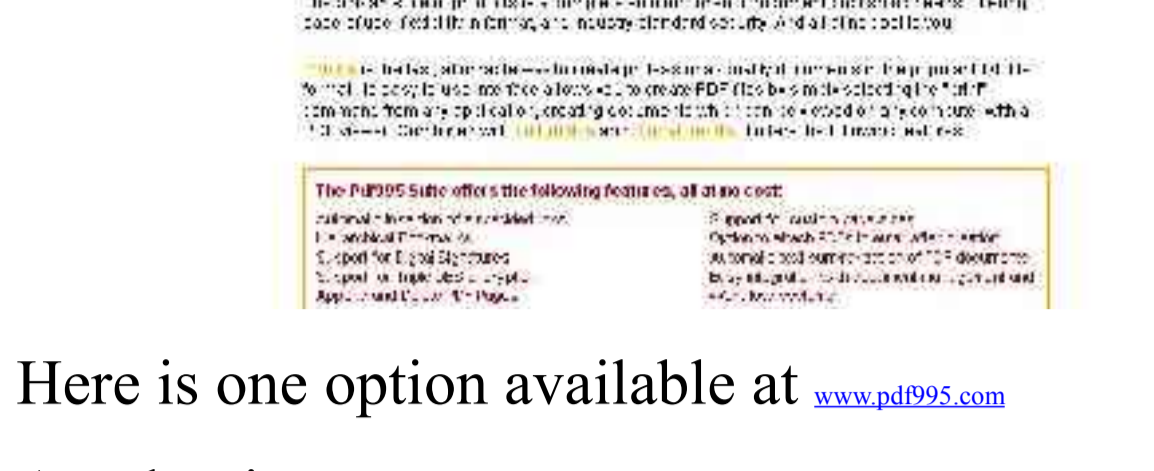
Why create PDF documents? Well, you can quickly mount a PDF file on your library Web site without having to convert the document to HTML, which can be a time consuming and tedious task. You can also attach PDF documents to your email message; they are much smaller than equivalent Word documents and their format cannot be easily altered by a user. Therefore they are a better option for transmitting information that should appear as it was formatted.

another web site said:

Why create PDF files of your MS Word documents? You can convert to PDF file to protect your MS Word documents from being edited, to ensure the document can be viewed by everyone, and to ensure the document can be printed as viewed on the computer screen. PDF stands for Portable Document Format. PDF preserves all the fonts, formatting, graphics, and color of any source document, regardless of the application used to create it. Anyone can view PDF files as long as they have Adobe Acrobat reader, which can be downloaded for free at.... adobe.com

Late breaking news.... You can create a PDF document or convert any Microsoft document for free using [Open Office](#). [click here](#) for more about this.

Many FREE options are available – most are free programs that you install that capture your print output and convert it to a PDF file.



Here is one option available at www.pdf995.com

Another is:



This one is at :

<http://www.docauto.com/MakePDFWord/Manage.htm>

Since PDF995 is the one we concentrated on for the SIG held on May 3, 2004, here is the OTHER INFORMATION.

Step one would be creating a PDF using one of these "Print Capture" programs since most seem to act that way. (Install program, go to your application, choose File - Print and a new printer is now an option - PDF, choose name for new PDF file and location.)

The second step would be most helpful if you are at all worried about security and that would be "sealing" the PDF you have made to make it unalterable by those who own the REAL Adobe Acrobat program. You can also restrict it much more to be Unprintable, Un-cut-and-pasteable, and if you want even unREADABLE to those without the password.

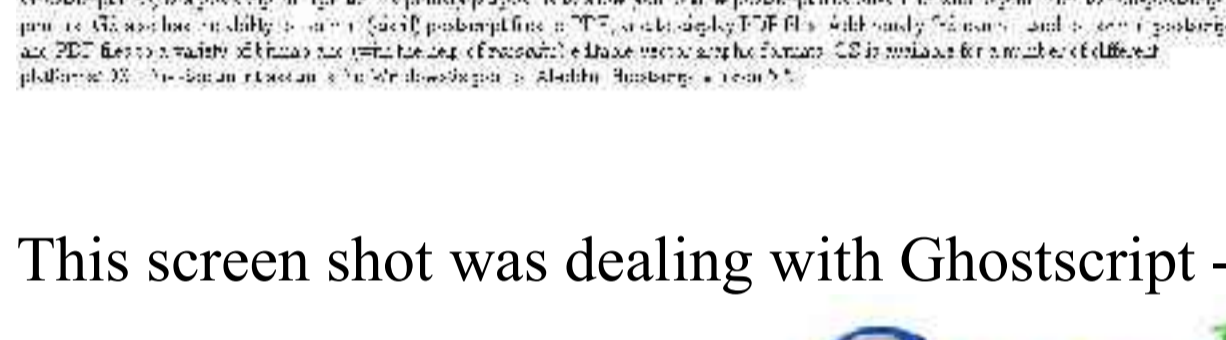
In the case of PDF 995, you need to do three downloads.

PDF995 Printer Driver
Signature995
and then when using some of the features of signature 995, you will need to download **Standard Encryption for Signature995** For those on dialup it might be daunting since at least one of these 3 was a 10MB download, so if you don't have a broadband connection - make friends with one! It will help your life in many ways....

I found this program pretty easy to use and the result (THANK YOU ANDY AND HELEN).... IT WORKS! The Pdf we created **could not** be altered by those with the full version of Adobe Acrobat.

another program that has been used since at least Windows 95 was

Using Ghostscript to Make PDF Files



This screen shot was dealing with Ghostscript - which can be found



in many places by doing a search on the word.

FREE easy PDF

Free Easy PDF is a specialized WYSIWYG environment for quickly and easily creating Adobe Portable Document Format (PDF) documents. Free to individual and non-profit users.

Feature Availability	EXPERT PDF	Easy PDF	Free Easy PDF
Create PDF documents from any application	YES	--	--
Document security	YES	YES	--
Document outlines	YES	YES	--
PDF Document Properties	YES	YES	--
PDF V1.2, 1.3, 1.4 support	YES	YES	Write only
Hyperlink support	YES	YES	Limit
Fonts Embedding	YES	YES	--
JPEG Compression	YES	YES	--
Live Urls	YES	YES	--
Insert images	YES	YES (1)	YES (2)
Generate and E-Mail your documents	YES	YES	--
True WYSIWYG editor	YES	YES	YES
Screen capture ability	YES	YES	--

I found the URL for this one like this:

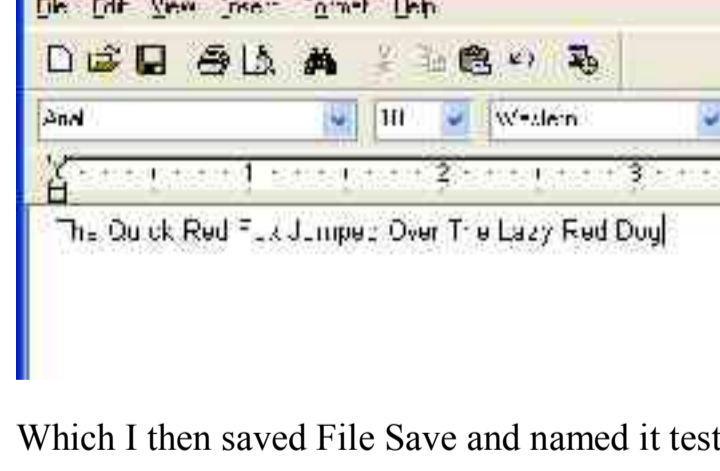


Enjoy!

Open Office can be (and will be) a SIG by itself with the number of features and benefits to so many computer users.

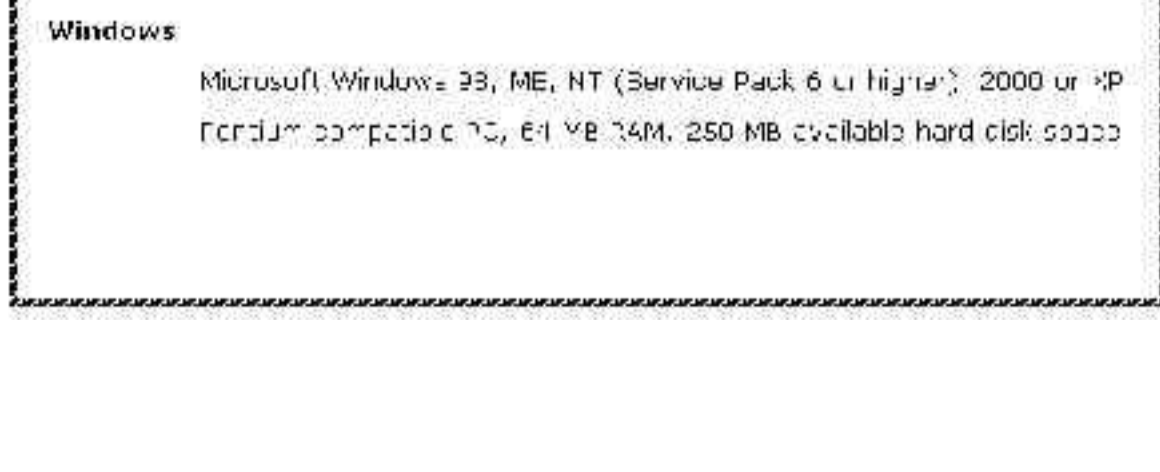
For this moment, lets talk about creating a PDF.

Using WordPad { Start - Programs - Accessories - Wordpad } I created the following document.

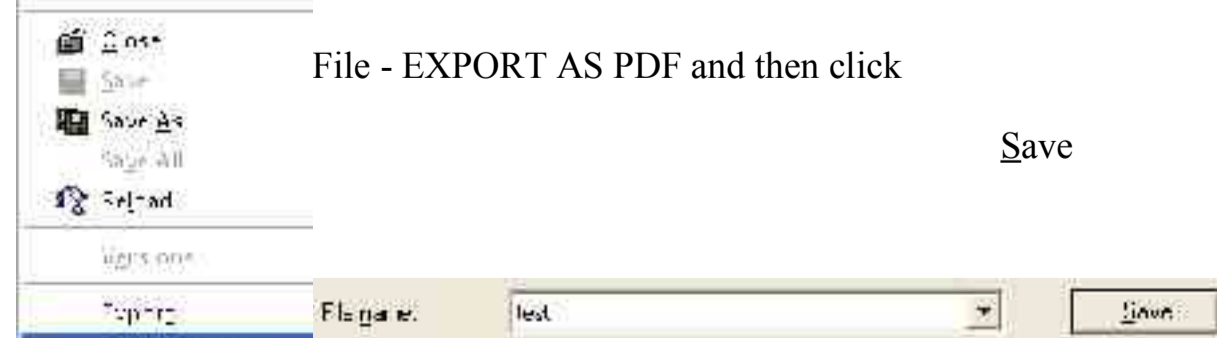


Which I then saved File Save and named it test.rft

My next step was downloading and installing Open Office (it IS a large download 64.2 MB which will take quite a while even on DSL or Cable connection) {You also need to have the room on your hard drive. These are the system requirements for www.openoffice.org}.



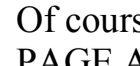
I then opened the program and opened my test.rft document and now to convert it to PDF, all I do is



File - EXPORT AS PDF and then click Save and then Export All pages

And you now have your own pdf file like this

Of course, you can PDF much more complicated files (which is kind of the point). HERE IS THIS WHOLE WEB PAGE AS A PDF



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